



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

June 15, 2011

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

PRESENT: Mayor Russell Killen, Mayor Pro Tem Mike Chalk;
Councilors Jeff Eddins, Terry Gleason, and James Roberson.

ABSENT: Councilor Tim Poirier.

Staff Members Present: Clyde Holt, Town Attorney; Seth Lawless, Town Manager;
Suzanne Yeatts, Town Clerk/HR Director; Chris Hills,
Planning Director; Shawn Brown, Public Safety Director;
Fred Boone, Town Engineer.

Meeting called to order by Mayor Killen at 7:04 p.m.

WELCOME

Welcome by Mayor Killen.

INVOCATION

Invocation by Councilor Eddins.

ITEM I. ADOPTION OF AGENDA

...Motion by Councilor Eddins to adopt the agenda with the following amendment:

**ADD: Resolution of Intent to Convey Tower Easement to Item VIII.
Town Attorney**

Motion seconded by Councilor Gleason and carried unanimously.

ITEM II. APPROVAL OF MINUTES

May 18, 2011

June 6, 2011

...Motion by Councilor Gleason to approve the minutes of May 18, 2011. Motion seconded by Councilor Eddins and carried unanimously.

...Motion by Councilor Roberson to approve the minutes of June 6, 2011. Motion seconded by Councilor Eddins and carried unanimously.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

None at this time.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. Before speaking, please state your name and address.

A. Open to the Public

No one approached.

B. Report on Citizen Inquiries

Councilor Gleason mentioned his observation of panhandlers at the intersection of Widewaters Parkway and Knightdale Boulevard.

Town Manager Seth Lawless responded that they must have Town issued permits.

ITEM V. CONSENT AGENDA

A. Budget Amendment #2011-14

Final Amendment for FY2011

**Appropriate development fees per merger agreement;
Record Governor's Crime Commission grant for Short Term
Suspension Fund;
Reclassify various expenditures within departments;
Transfer funds for part-time firefighter salaries;
Increase salaries in Finance Department.**

- B. Budget Amendment #2011-15
Capital Project Ordinance
Knightdale Park Architect Fees and Mingo Creek Greenway
Increase Right of way acquisition for Mingo Creek Greenway appraisal and legal fees;
Increase Professional services for Knightdale Park architect fees.
- C. Fiscal Year 2012 Budget Ordinance
Approve proposed budget ordinance for fiscal year 2012.

...Motion by Mayor Pro Tem Chalk to adopt the consent agenda.
Motion seconded by Councilor Eddins and carried unanimously.

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS

If you anticipate speaking during a public hearing at tonight's meeting, print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.

Bobbitt Property Annexation
ORD #11-06-15-001

Public hearing opened at 7:07 p.m.

Chris Hills, Planning Director, presented a voluntary annexation petition from the owner of approximately 0.88 acres adjacent to the southern right-of-way of Old Faison Road and east of I-540 and recommended closing the public hearing and adopting Ordinance #11-06-15-001.

No one approached.

...Motion by Councilor Roberson to close the public hearing at 7:09 p.m. and adopt Ordinance #11-06-15-001. Motion seconded by Councilor Eddins and carried unanimously.

ITEM VII. SET PUBLIC HEARINGS

ITEM VIII. TOWN ATTORNEY

Intent to Convey Tower Easement
RES #11-06-15-001

Clyde Holt presented an offer in the amount of \$812,000 from Crown Castle South, LLC to purchase perpetual easement rights to the cell tower property they currently lease from the Town.

Mr. Holt recommended adopting a resolution of intent giving notice that the Town is considering acceptance of this offer and scheduling a public hearing for the July 5, 2011 meeting.

...Motion by Mayor Pro Tem Chalk to adopt Resolution #11-06-15-001 Intent to Convey Tower Easement. Motion seconded by Councilor Eddins and carried unanimously.

ITEM IX. OLD BUSINESS

None at this time.

ITEM X. NEW BUSINESS

None at this time.

ITEM XI. OTHER BUSINESS

Councilor Gleason mentioned an item from Planning and Engineering Committee on the amortization of dumpsters.

Planning Director Chris Hills gave examples of dumpsters throughout town that are not in keeping with the current adopted Town requirements and recommended an amortization ordinance to address non-conforming dumpsters for such that are visible from the street.

Council instructed staff to complete an audit of all properties that would be affected and draft an ordinance for consideration.

ITEM XII. COMMITTEE REPORTS

A. Planning and Engineering

No report.

B. Finance

No report.

C. Public Safety

Councilor Eddins reported the following from tonight's committee meeting:

- Citizens Academy registration deadline is August 1, 2011 and the academy is scheduled to begin August 30, 2011;
- Currently there are 2 openings within the department: Volunteer Fire Coordinator and Public Safety Officer;

- 10 Public Safety Officers will begin Fire academy every Tuesday from July to December 2011;
- Congratulations to Fire Chief Tim Guffey for winning a recent contest for the Knightdale Explorers program.

D. Nominating
No report.

E. Liaison Reports
No report.

ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

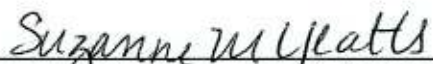
...Motion by Councilor Roberson to enter closed session at 7:31 p.m. for the purpose of discussing a real estate acquisition according to G.S. 143-318.11(a)(5). Motion seconded by Councilor Gleason and carried unanimously.

ITEM XIV. ADJOURNMENT

...Motion by Councilor Eddins to adjourn at 7:41 p.m. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.



Mayor Russell B. Killen



Town Clerk Suzanne M. Yeatts